



APEEJAY STYA UNIVERSITY

QUALITY ASSURANCE POLICY

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Rev-1.1		
Rev-1.2		



Apeejay Stya University

QUALITY ASSURANCE POLICY

VISION

The vision of the Apeejay Stya University is to provide a supportive and nurturing environment that produces young renaissance men and women who would be the leaders of today and tomorrow.

MISSION

The Apeejay Stya University is founded on four main pillars:

- To take potential minds and propel them towards greatness
- To explore and expand the human knowledge base
- To deepen the understanding of the human condition, fostering universal values while being rooted in the Indian experience.
- To do public good, and benefit society and the country as a whole

At the Apeejay Stya University, we believe that the journey to discovering the answer to the question, “**Who am I?**” is a noble pursuit. We seek to be at the cutting-edge of all fields that we teach, and from there, push the boundaries forward.

CORE VALUES

At Apeejay Stya University, we provide a transformative liberal arts education that empowers our students to become critical thinkers, creative problem solvers, and responsible citizens. We are committed to fostering a vibrant learning environment that promotes academic excellence, innovation, and holistic development. Our quality policy is guided by the following principles:

1. **Pursuit of Excellence**
2. **Willingness to Learn and Work Hard**
3. **Man Making & Nation Building**
4. **Knowledge Creation**
5. **Sustainability of Relationships**
6. **Fostering Critical Thinking and Innovation**

7. Integrity & Human Value

IQAC AT APEEJAY STYA UNIVERSITY

The Internal Quality Assurance Cell (IQAC) is an essential component of quality enhancement and sustenance. IQAC at Apeejay Stya University is a quality assurance mechanism established to develop a system for consistent improvement in the overall performance and quality of education.

IQAC – VISION

To ensure quality culture as the prime concern through institutionalizing and internalizing all the initiatives taken with internal and external support.

IQAC – MISSION

- Internal Quality Monitoring
- Setting Quality Benchmarks & Standards
- Quality Enhancement Initiatives
- Collaboration and Networking
- Preparing for External Accreditation and Reviews
- Reporting & Feedback
- Continuous Improvement

OBJECTIVE

To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.

PURPOSE OF IQAC

The purpose of the Internal Quality Assurance Cell (IQAC) at a university is to ensure and enhance the quality of education, research, and overall academic activities. The IQAC serves as a central body responsible for monitoring and facilitating the quality assurance processes within the university. Its main objectives include:

- a) **Quality Enhancement:** IQAC to be a part of the university's system and work towards realisation of the goals of quality enhancement and sustenance. The IQAC aims to

enhance the quality of education by implementing various measures such as curriculum development, faculty development programs, student support services, and infrastructure development.

- b) **Accreditation and Compliance:** The IQAC works towards fulfilling the requirements of accreditation agencies and regulatory bodies. It assists in preparing and submitting reports, organizing external evaluations, and ensuring compliance with quality standards and guidelines.
- c) **Institutional Planning and Evaluation:** The IQAC plays a key role in institutional planning, setting goals, and formulating strategies to achieve academic excellence. It conducts internal evaluations, assesses strengths and weaknesses, and develops action plans for continuous improvement.
- d) **Quality Assurance Processes:** The IQAC designs and implements quality assurance processes, including internal audits, feedback mechanisms, and performance evaluations. It promotes a culture of self-assessment, accountability, and transparency.
- e) **Research and Innovation:** The IQAC supports and encourages research and innovation activities within the university. It promotes interdisciplinary collaborations, research ethics, and the dissemination of research findings.
- f) **Stakeholder Engagement:** The IQAC facilitates effective engagement with various stakeholders, including students, faculty, staff, alumni, industry, and the community. It collects feedback, conducts surveys, and ensures the incorporation of diverse perspectives for quality enhancement.

STRATEGIES

IQAC shall evolve mechanisms and procedures for

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Relevant and quality academic/ research programmes.
- c) Equitable access to and affordability of academic programmes for various sections of society.
- d) Optimization and integration of modern methods of teaching and learning.
- e) The credibility of assessment and evaluation process.
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services.

- g) Sharing of research findings and networking with other institutions in India and abroad.

FUNCTIONS

Some of the functions expected of the IQAC are:

- a) Development and application of quality benchmarks
- b) Parameters for various academic and administrative activities of the institution.
- c) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- d) Collection and analysis of feedback from all stakeholders on quality-related institutional processes.
- d) Dissemination of information on various quality parameters to all stakeholders.
- e) Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- f) Documentation of the various programmes/activities leading to quality improvement.
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- i) Periodical conduct of Academic and Administrative Audit and its follow-up
- j) Preparation and submission of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC.

COMPOSITION OF IQAC

IQAC shall be constituted under the Chairmanship of the Vice Chancellor with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The composition of the IQAC may be as follows:

1. Chairperson: Vice Chancellor
2. Teachers to represent all level (Five to Twelve)
3. One member from the Management

4. Nominee(s) of administrative officers
5. Nominee(s) each from local society, Students and Alumni
6. One nominee each from Employers /Industrialists/Stakeholders
7. Coordinator/Director IQAC & Member Secretary
8. Distinguished Invitees

FREQUENCY OF THE MEETING

The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in every quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

It is necessary for the members of the IQAC to shoulder the responsibilities of generating and promoting awareness in the university and to devote time for working out the procedural details.