



APEEJAY STYA UNIVERSITY

(UGC Recognized 12(B) Status from UGC A Grade Accredited by NAAC)
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OFFICE OF THE REGISTRAR

Date: 13th June, 2024

Approval Note Sheet

Fee Refund Policy

Session 2024-25

With reference to the UGC Notification D.O No. F 2-71/2022(CPP-II)(C-114546) dated 12th June 2024 for the Fee Refund Policy, session 2024-25.

Recommendations by UGC to be implemented:

- 1. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the HEIs on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.**

ASU Last date of Admission: 30th September 2024

The slab recommended by UGC as mentioned below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of Admission is received in the University
(1)	100%	“15 days or more” before the formally notified last date of admission.
(2)	90%	Less than 15 days before the formally notified last date of admission.
(3)	80%	15 days or less but more than 15 days after the formally notified last date of admission.
(4)	50%	30 days or less after the formally notified last date of admission.
(5)	00 %	More than 30 days after the formally notified last date of admission.

This policy will remain in force for subsequent academic sessions until the issuance of a revised policy by the UGC.